

**HEAD OFFICE**

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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 397 4333 / (015) 397 4327  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Reference: FIN/009/2022/23**

**13<sup>th</sup> July 2022**

**RE-ADVERT**

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) TO CONDUCT AN AUCTION OF MUNICIPAL ASSETS:**

**1. Specification**

<b>Auctioneering of Municipal Assets</b>	
<b>Description</b>	<b>Commission % relating to total sales of the auction</b>
Auctioneering of Municipal Assets including: <ul style="list-style-type: none"> <li>• Advertise Auction</li> <li>• Provide PA system to conduct auction</li> <li>• All other processes relating to the auction</li> </ul> **List of Assets available on request	

**The following documentation should be attached to the quotations:**

- a) Central Supplier Database (CSD) summary report( last verified between the date of advert and the closing date)
- b) A fully completed and signed declaration of interest form which is downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)
- c) A fully completed and signed MBD 9 form also downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)
- d) Include in the quotation, the Master Registration Number or Tax compliance status pin [or a valid recent printed copy of tax clearance certificate]
- e) Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- f) A Valid Certificate of registration with South African Institute of Auctioneers.

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation***

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

**2. Functionality (Bidders should at least score a minimum of 70 points to proceed to next stage)**

Criteria	Weights	Applicable values
<b>Company Experience</b> <ul style="list-style-type: none"> <li>Attach a maximum of five (5) orders / appointment letters relating to the auctioneering of municipal assets. (50 Points)</li> </ul>	50	Poor = 1 Acceptable = 2 Good = 3 Very Good = 4 Excellent = 5
<b>Personnel Experience</b> <ul style="list-style-type: none"> <li>Attach a comprehensive CV of key personnel with a minimum of 5 years' experience in the Auctioneering environment (30 Points)</li> </ul>	30	
Valid Trust Account	20	
<b>Total</b>	<b>100</b>	

**The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBBEEA of 2003 and Preferential Procurement Regulation of 2017
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr Masilo Malola** at **015 501 2315** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **20<sup>th</sup> July 2022** at **11h00**, clearly marked **"AUCTIONING OF MUNICIPAL ASSETS"** "No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**KE MAKGATHO**  
**Acting Municipal Manager**  
**Ref- FIN/009/2022/23**

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